

BUSINESS TERMS AND CONDITIONS FOR ORDERS OF POSTAGE STAMPS AND PHILATELIC GOODS

Basic Provisions

The below mentioned business terms and conditions apply to permanent, annual and on-line orders via these mail order services: Služby filatelistům, Karlovy Vary and PostFila, Prague.

1. National Orders

1.1. The Parties

1. The Seller:

Česká pošta, s.p. (the Czech Post), with the registered office at Prague 1, Politických vězňů 909/4, postal code: 225 99, registered in the Commercial Register maintained by the Municipal Court in Prague, Section A, File 7565.

Identification number: 47 11 49 83.

Tax identification number: CZ47 11 49 83.

(hereinafter referred to as "the Seller").

2. The Buyer:

The Buyer is an individual or a legal person identified as the Buyer in duly completed order forms.

1.2. Order

1.2.1. Permanent Order

1. To order delivery of Czech postage stamps and philatelic goods the Buyer shall use the form [Permanent Order](#) on the website of the Czech Post or a printed form Permanent Order available at larger post offices (Form 90-001).
2. The Buyer shall send the completed form by post to the address Česká pošta, s.p., Služby filatelistům, Nákladní 29, 362 07 Depo Karlovy Vary 70, or by e-mail to the address filatelie.kv@cpost.cz.

1.2.2. On-Line Order of Postage Stamps

1. The Buyer shall use his/her/its user name and password to log onto the on-line system of postage stamp ordering. The Buyer shall set the user name and password at the first registration in the on-line system of postage stamp ordering on the website of the Czech Post.
2. The Seller does not guarantee that all the listed postage stamps will be available. The availability of postage stamps will be confirmed on basis of the Buyer's order and stamps in stock.
3. A sent order of stamps is a proposal to enter into buying contract.

1.3. Price

1. Postage stamps and other postal stationery are delivered for the price of their face value, philatelic goods for the selling prices of the Czech Post.
2. A handling fee of CZK 35 is charged in addition to the total value of the ordered goods in the case of national orders of a total value lower than CZK 600. Delivery of the ordered goods is free of charge.

1.4. Delivery

1. The ordered postage stamps and philatelic goods will be delivered by C.O.D. mail.
2. Postage stamps ordered on-line will be delivered as soon as possible depending on their availability and operating capacity of the Seller, as a rule within 15 days from acceptance of the order, by C.O.D. mail.
3. The ordered postage stamps and philatelic goods are deemed delivered at the time of payment of the C.O.D. amount and acceptance of the mail which was sent by the Seller to the address given by the Buyer in the order form.
4. Enclosed to every mail with ordered postage stamps and philatelic goods is a tax document (invoice).

1.5. Withdrawal from Contract

1. The Buyer that buys goods otherwise than as part of his/her/its commercial or other business activities has the right to withdraw from the contract within 14 days from acceptance of the goods (subject to section 53 subsection 7 and section 54 of the Civil Code).
2. The Buyer can withdraw from the contract by a notice served to the Seller by an e-mail message sent to filatelie.kv@cpost.cz or by a telephone call at (+420) 353 540 153.

1.6. Protection of the Buyer's Personal Data

1. By sending an order the Buyer expresses his/her/its consent to these Business Terms and Conditions for Orders of Postage Stamps and Philatelic Goods and agrees to have his/her/its personal data, in particular the name, surname, address for delivery of the mail, telephone number and e-mail address, kept by the Seller. These data are intended to facilitate further orders by the Buyer.
2. The Buyer's personal data will be processed in accordance with the Personal Data Protection Act No. 101/2000 Coll.
3. The Buyer may at any time change the personal data kept by the Seller on the Buyer.
4. The Buyer may at any time recall its consent to the keeping of his/her/its personal data; the Buyer shall do so by cancelling his/her/its account in the on-line system of ordering stamps or by revoking the permanent order.

1.7. Closing Provisions

1. These Business Terms and Conditions apply to permanent orders of postage stamps and philatelic goods as well as to on-line orders of postage stamps; they are governed by valid laws of the Czech Republic.

2. The Seller reserves the right to amend these Business Terms and Conditions. Any amendment to these Business Terms and Conditions will be published in a suitable manner on the website, at least one month before the new Business Terms and Conditions take effect.

2. International Orders

2.1. The Parties

1. The Seller:

Česká pošta, s.p. (the Czech Post), with the registered office at Prague 1, Politických vězňů 909/4, postal code: 225 99, registered in the Commercial Register maintained by the Municipal Court in Prague, Section A, File 7565.
Identification number: 47 11 49 83.
Tax identification number: CZ47 11 49 83.
(hereinafter referred to as "the Seller").

2. The Buyer:

The Buyer is an individual or a legal person identified as the Buyer in duly completed order forms.

2.2. Order

2.2.1. Annual Order

1. To order delivery of newly issued Czech postage stamps and philatelic goods the Buyer shall use the form [Annual Order](#) on the website of the Czech Post.
2. The Buyer shall send the completed form by post to the address Česká pošta, s.p., PostFila, Ortenovo nám. 542/16, CZ-17024 Praha 7, or by e-mail to the address postfila@cpost.cz.

2.2.2. On-Line Order of Postage Stamps

1. The Buyer shall use his/her/its user name and password to log onto the on-line system of postage stamp ordering. The Buyer shall set the user name and password at the first registration in the on-line system of postage stamp ordering on the website of the Czech Post.
2. The Seller does not guarantee that all the listed postage stamps will be available. The availability of postage stamps will be confirmed on basis of the Buyer's order and stamps in stock.
3. A sent order of stamps is a proposal to enter into buying contract.

2.3. Price

1. Postage stamps and other postal stationery are delivered for the price of their face value, philatelic goods for the selling prices of the Czech Post.
2. A handling fee of CZK 150 is charged in addition to the total value of the ordered goods in the case of national orders of a total value lower than CZK 600. Delivery of the ordered goods is free of charge.

3. The face values and selling prices of the goods sent abroad will be converted to the currency of the country in which the Buyer has its registered office or to the agreed currency, by using the daily exchange rate of the Czech National Bank valid as at the date of the pro-forma invoice.

2.4. Delivery

1. Complete sets of postage stamps and philatelic goods according to the Annual Order will be sent abroad once a year.
2. The Buyer will be sent by post or by e-mail a pro-forma invoice according to the Annual Order or the On-Line Order of Postage Stamps. The pro-forma invoice will include a list of the ordered postage stamps and philatelic goods, bank details and total amount to be paid.
3. The pro-forma invoice including bank fees shall be paid by the Buyer onto the account: Česká pošta, s.p., Komerční banka Praha 7, account number: 13500-071/0100.
4. The ordered postage stamps and philatelic goods will be sent to the Buyer by post after the payment is placed onto the account of the Czech Post as mentioned in subclause (3) above.
5. The Seller will insure the mail to a value corresponding to the total value of the ordered postage stamps and philatelic goods.

2.5. Withdrawal from Contract

1. The Buyer that buys goods otherwise than as part of his/her/its commercial or other business activities has the right to withdraw from the contract within 14 days from acceptance of the goods (subject to section 53 subsection 7 and section 54 of the Civil Code).
2. The Seller is entitled to withdraw from the contract if the ordered postage stamps or philatelic goods are not available. In such a case the Seller shall always inform the Buyer about the unavailability.
3. The Buyer can withdraw from the contract by a notice served to the Seller by an e-mail message sent to postfila@cpost.cz or by a fax message sent to +420 220 87 55 43.

2.6. Protection of the Buyer's Personal Data

1. By sending an order the Buyer expresses his/her/its consent to these Business Terms and Conditions for Orders of Postage Stamps and Philatelic Goods and agrees to have his/her/its personal data, in particular the name, surname, address for delivery of the mail, telephone number and e-mail address, kept by the Seller. These data are intended to facilitate further orders by the Buyer.
2. By sending an order the Buyer expresses his/her/its consent to these Business Terms and Conditions for Orders of Postage Stamps and Philatelic Goods and agrees to have his/her/its personal data, in particular the name, surname, address for delivery of the mail, telephone number and e-mail address, kept by the Seller. These data are intended to facilitate further orders by the Buyer.
3. The Buyer may at any time change the personal data kept by the Seller on the Buyer.

4. The Buyer may at any time recall its consent to the keeping of his/her/its personal data; the Buyer shall do so by cancelling his/her/its account in the on-line system of ordering stamps or by revoking the permanent order.

2.7. Closing Provisions

1. These Business Terms and Conditions apply to annual orders of postage stamps and philatelic goods as well as to on-line orders of postage stamps; they are governed by valid laws of the Czech Republic.
2. The Seller reserves the right to amend these Business Terms and Conditions. Any amendment to these Business Terms and Conditions will be published in a suitable manner on the website, at least one month before the new Business Terms and Conditions take effect.